



Student Enrolment Form

RTO ID: 90145

Course Details					
Qualification/Course Name	RSA		Course date	19.11.2023	
National Code:		Delivery Location	TAS		
Student Details					
Please complete all fields. Types of evidence; Drivers licence, Identity Card, Passport (must be photo ID)					
Full Name (as on evidence)					
Gender	Male	Female	Other	Date of birth	
Residential Address					
Suburb:					
State		Postcode:			
Postal Address if different from above					
Mobile Number		Home Phone			
Email Address					
Country of birth		City of birth			
Australian Citizen	No		Yes		
Are you Aboriginal or Torres Strait Islander	No Yes	Torres Strait Island	Yes	Aboriginal & Torres Strait Islander	Yes
UNIQUE STUDENT IDENTIFIER (USI)					
Do you have a USI?	Yes	No	USI Number		
I authorise NECC to check/apply for a USI on my behalf, I have read the privacy statement at https://www.usi.gov.au/training-organisations/usi-support-materials-notice-students-when-applying-sui-thierbehalf Please note: NECC can not issue a certificate without a current USI <input type="checkbox"/> Yes <input type="checkbox"/> No					
Please provide one of the below forms of identity,					
Australian drivers' licence	State	Licence Number	Card Number		
Medicare Card	Card Number			Expiry	
	Card Colour			Individual reference number	
Australian Birth Certificate	State/Territory	Birth Certificate Number			
Australian Passport	Passport Number				
Non-Australian Passport	Passport Number		Australian Visa Number		



Background									
Are you from a Non-English-speaking background		No		Yes		If, Yes which language			
How well do you speak/read English		Very Well		Well		Not Well		Not at all	
Are you still enrolled in secondary or senior education		Yes				No			
Highest School level completed		Year 12	Year 11	Year 10	Year 9	Year 8 or below	Year finished School		
Level of Education successfully completed achieved: (since leaving school)		Bachelor Degree or higher			Advanced Diploma or Associated Degree				
		Diploma Level (or Associate Diploma)			Certificate IV (or advanced certificate/technician)				
		Certificate III (or Trade certificate)			Certificate II				
		Certificate 1			Other Education or certificate				
Full Time employment		Unemployed seeking full-time work		Unemployed seeking part-time work		An Employer		Not employed not seeking employment	
Employed- unpaid in family business		Self-employed- not employing others		Employed in the farming sector in drought		Self-employed- employing other			
Reason for undertaking training									
To get a job	Start my own business	To get a better Job	Extra skills for my job	Develop my existing business	Try a different career	It was a requirement of by job	To get into another course of study	For personal interest or self-development	Other reasons
Disability Status									
Please indicate the presence of a disability or long-term condition	Mental Illness	intellectual	Physical	Vision	Medical Condition	Acquired Brain impairment	Hearing/Deaf	Learning	
Eligibility for Smart Skill/SCO funding									
Are you currently receiving; or a depended child, spouse or partner of a recipient of Commonwealth welfare benefit	Age pension	Austudy	Career Payment	Disability support Pension	Exceptional Circumstances Relief Payment	Farm household allowance	Parenting Payment		
	Family Tax benefit Part A	Special Benefit	Veterans Affairs Payment	Widow Allowance	Youth Allowance	Jobseeker allowance			



Guyra Adult Learning Association Inc
Trading as New England Community College

Payment Details

Student	Company	Job Agency	Other
	TAS		

If Payment is to be made by any organisation besides the student please complete this section

Business: Job Agency, Name	The Armidale School
Name of contact person	Emma Channon
Email:	echannon@as.edu.au
Contact details phone	6776 5800

How did hear about the course	Newspaper	Course guide	Radio	Facebook	Website	Word of mouth

Student information is located on the New England Community College web site www.gala.org.au and can be viewed and printed as required.

The New England Community College Web site contains
 Student information Guide: Refund Policy, Grievance Policy, Assessment Policy and dress code
 Privacy for Student Policy; Department of Industry and AVETMISS Student Privacy Statement
 VQF AND AQA WEB links: What Is VQF? What does that mean to a student? ASQA
 Other documents, forms and directions from the college but not on the WB site:
 WHS documents including: Evacuation plan and meeting points, hazard reporting and accident reports
 Assessment process: Units of competency, performance criteria, range statements and variables

Privacy Notice

Under the Data Provision Requirements 2012, New England Community College is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER). Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by New England Community College for statistical, regulatory and research purposes. New England Community College may disclose your personal information for these purposes to third parties, including:
 School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship
 Employer – if you are enrolled in training paid by your employer;
 Commonwealth and State or Territory government departments and authorised agencies;
 NCVER;
 Organisations conducting student surveys; and researchers.
 Personal information disclosed to NCVER may be used or disclosed for the following purposes:
 Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts;
 Facilitating statistics and research relating to education, including surveys

I declare that the information I have provided to the best of my knowledge is true and correct
 I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

STUDENT SIGNATURE: DATE/...../20..... Date of birth/..../.....

*Parental/guardian consent is required for all students under the age of 18.

Print Full Name of Guardian:

Signature Date .../...../.....



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